

EXPRESSION OF INTEREST

CMHL Workforce Learning & Development Coordinator (Family/Carer LE perspective)

We need you!

The job

The Workforce Learning & Development Coordinator (Family/Carer LE perspective) is a key team member of the Centre for Mental Health Learning, (CMHL Vic), supporting the achievement of the CMHL vision: *'To be the centrepiece for mental health workforce learning in Victoria; leading and driving innovation that strengthens and sustains a flexible, curious, knowledgeable and recovery-focused workforce'*.

This role will support the development of the mental health lived experience workforce in Victoria, with a particular focus on family/carers LE workforce. This may include participation in relevant committees, understanding family/carers LE workforce needs, the identification and collation of resources to support lived experience workforces, other learning and development resources, and professional development and training for family/carers workers, and the broader mental health workforce.

You will work closely with the other Workforce Learning & Development Coordinator (Family/Carer LE perspective), and the Consumer Workforce Learning & Development Coordinators, and you will also have the rest of us at CMHL to work with; there is lots of different expertise that you can tap into in our broader team to support you in this role.

The benefits

- You are able to share your expertise in an impactful way
- You are able to learn from others around you and build your knowledge and skills
- You get to make a significant contribution to the family/carers lived experience workforce, and other workforce disciplines

What can we do for you?

- Job share arrangements – we understand that people don't always want to, or can't, work full time. We are very happy to discuss your preference for employment hours. You may prefer two-days, three-days, or two and a half days per week. We're keen to talk to you about what might work best

- If you have a permanent contract in your current role – we can support you to request a secondment
- We can also support a shorter contract period (e.g., 12 months instead of 18 months). We acknowledge that mental health services aren't always keen to support secondments for longer than 12 months
- We know that you may be considering leaving a role that pays you more. We are keen to understand what this means for you and talk to you about maintaining salary
- Orientation – CMHL understands that getting to know a new role and new team takes time. We have intentionally set aside protected time for new team members to get to know us, our team, and to read through our induction documents
- External, family/carer perspective supervision with a supervisor of your choice
- Professional development – we understand that you may wish to upskill, and we are happy to support this. You may wish to complete further training to support this role (i.e., Cert IV in Training & Assessment, project management training, codesign training among others)
- Flexible working arrangements – We work with our team to understand their life needs, and aim at all times to support arrangements that work for both life and work. We have a combination of working from home (and connecting online through Teams and Zoom), and some in-office time

To find out more, please contact:

- Rosie Charleston on email: rosemary.charleston@cmhl.org.au (I am on leave from Mon 19/12/22 - returning Tue 17/01/23).
- You can also contact Lorna Downes (LLEWs Project Coordinator) on 0417023954 during this time

We are very happy to chat about this role, and about CMHL, no question is a silly question. Please don't hesitate to contact us.

To apply please submit your cover letter and CV via email to rosemary.charleston@cmhl.org.au by Friday 19th January 2023.